

A SMOOTH TRAINING PROCESS IS GOOD FOR YOUR HEALTH

REGONLINE® BY LANYON EASES TRAINING HEADACHES



REGONLINE MAKES IT EASY TO TRACK TRAINING PARTICIPATION

Pre-RegOnline:



Minutes to hours spent digging through files assuming name, date and location are known.

With RegOnline:



Look-up a participant record:

1 to 5 seconds

with just the attendee's name

IMPLEMENTATION PLAN

This School of Public Health at a large State University implemented RegOnline® by Lanyon to increase organizational efficiency for the safety and health programs its various schools provide to teachers. This provides more time for the Program Coordinator to focus on marketing, reaching attendance goals, and education content.

RegOnline delivered a way to standardize every single training session and access tracking for all participants.

EASE OF USE AND EFFICIENCY

Easy-to-use system helps standardize programs. The organization of training sessions is now completely standardized, no matter which school is planning the event. Anyone involved in planning a meeting follows the same process.

EASY ACCESS TO ATTENDEE TRACKING

With just a participant's name, the program coordinator looks up all training history including registration, attendance, payment info, dates, and location of training(s).

IMPROVED ATTENDEE EXPERIENCE AND MARKETING

Attendees register online at their convenience, make changes as needed, and receive updated confirmations. The program coordinator better markets training sessions by posting registration links to each training session on the website and in newsletters.

“ Our organization and efficiency has improved immeasurably with RegOnline. Now there is a process that anyone can follow. ”

Program Coordinator

STATE UNIVERSITY SCHOOL OF PUBLIC HEALTH

BACKGROUND

This state university of health sciences has medical schools, a dental school, a school of nursing, a school of public health, and many other education programs. The School of Public Health has a program that assists in reducing occupational safety and health risk in secondary schools and work sites by providing safety and health trainings to teachers. One program coordinator is charged with managing all of the

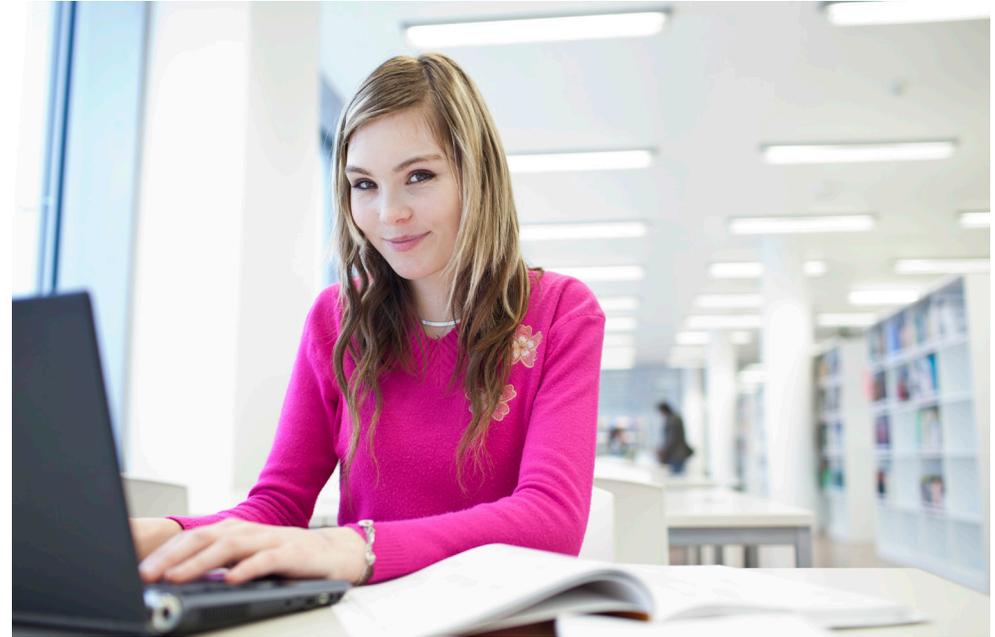


training sessions. Organization and process are key to maximize resources and ensure accurate tracking and reporting.

RegOnline® by Lanyon helped the Program Coordinator accomplish these many tasks, including course setup, linking registration to marketing materials, monitoring enrollment and payment, certification processes, and cost control.

“ When people have questions about past trainings that were done before we used RegOnline, I have to sift through old paper copies and it is inefficient and time-consuming. If the question is about a training that was handled through RegOnline, I can pull up the information immediately. ”

Program Coordinator



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